

## SUNWAY LAGOON CLUB

# **NOMINATION PROCEDURES**

### PRINCIPAL'S REQUIREMENTS

- 1. Obtain Nomination Form, which is to be signed by the principal member and the respective nominee.
- 2. To Complete and Submit Nomination Instruction Form.
- 3. To return membership cards.
- 4. To settle all outstanding dues.

### **NOMINEE'S REQUIREMENTS**

- 1. To complete and sign the Nomination Form with full details.
- 2. To submit all the below documentation to the Club:
  - i. Completed Particulars Form (yellow form).
  - ii. 1 photographs of nominee (Passport size).
  - iii. A copy of I/C or passport
  - iv. A copy of marriage certificate (if married).
  - v. A copy of spouse's I/C or passport
  - vi. 1 photographs of each child (Passport size).
  - vii. Photocopy of birth certificate of each child (must be below 21 years old).
- 3. To remit (by cash / cheque or credit card (payable to SUNWAY LAGOON CLUB BERHAD):
  - RM1,000 (refundable deposit)
  - RM270 (nomination fee) including 8% SST
  - RM129.60(monthly sub fee) including 8% SST
  - RM32.40 (each children access card) including 8% SST (For children 7 years and above)

#### Note:

NOMINATION APPLICATION WILL NOT BE PROCESSED IF THE ABOVE REQUIREMENTS ARE NOT MET

#### Remarks:

Once the membership is being nominated, the principal member and his/her family are no longer entitle to use the club facilities.

Please be informed that 1 (one) month notice will be required for termination of the nomination by either Principal or Nominee.